**Literature Review Checklist**

**Content:**

1. Title & Introductory Paragraph
   - title is not “lit review”
   - purpose of your research is explained
   - value of research is clear (why do you want to study this)

2. Background Info
   - includes background info on all aspects of your test/problem
   - background info is relevant to understanding of your project or topic
   - diagrams are explained used to enhance understanding

3. Related Research – at least 2 academic/scholarly studies
   (include who, where, when)
   - Study 1 is described and relationship to your project is mentioned
   - Study 2 is described and relationship to your project is mentioned
   - Study 3 is described and relationship to your project is mentioned

4. Conclusion Paragraph
   - restates problem/question you are investigating
   - ties together background info and related research from main body of paper

5. Works Cited
   - at least six sources are included
   - variety of sources are used (at least two newspapers, magazines or journals)

**Process:**

1. Writing Mechanics
   - clear, focused writing (not wordy or chatty)
   - correct use of grammar and sentence structure enhances flow of paper
   - correct spelling is used consistently
   - appropriate use of topic sentences/transition statements (not just a list of facts!!)
   - information is presented in a logical order that enhances understanding of info
   - written in your own words (paraphrasing instead of copying)
   - word processed, double spaced, 12-point font

2. Works Cited and In-text Citations
   - Works cited page is alphabetical and in MLA format
   - In-text citations are in accepted format

3. Proofreading
   - signature of adult who read your lit review and their suggestions/comments are written on actual lit review
   - signature of classmate who read your lit review and their suggestions/comments are written on actual lit review